



Greater Peterborough Health Services Foundation  
P.O. Box 154  
Peterborough, ON, K9J 6Y8  
Tel: 705.740.8074 Email: info@gphsf.ca Web: www.gphsf.ca

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## COMMUNITY GIVING CRITERIA AND GUIDELINES

- All requests must meet the following definition of “community health care”
  - Health care, or healthcare, refers to the treatment and management of illness, and the preservation of health. Health care embraces all the goods and services designed to promote health, including “preventive, curative and palliative interventions, whether directed to individuals or to populations”
- The recipient must be a not for profit charitable organization with a charitable number; located in and/or serving the City or County of Peterborough area.
- The focus of all gifts will be community based health-related initiatives or proposals from organizations that provide a health-related service in the City or County of Peterborough
- The Mission, Vision and Values of the recipient must be aligned with the GPHSF.
- The gift must not in any way interfere with any other interest in which the Foundation is involved.
- Community-based capital requests will be determined on a case-by-case basis and may require additional documentation.
- Funding is available from Foundation endowments in the following areas: equipment, education, oncology, ophthalmology, pastoral care or palliative care.

### Priority Will Be Given To Projects That:

- Have a lasting impact on the community
- Support emerging needs in the community
- Improve the quality of life for people in the community
- New or innovative programs



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### **Items Not Eligible for Funding:**

- Travel
- Deficit financing
- Meals (lunch, etc.)
- Operational expenses (e.g. salary costs for an on-going program or service)

### **Recipient Responsibility:**

- The recipient must be able to fully support their part of the agreement.
- Other sources of funding (e.g. gov't funding) may have to be exhausted/denied before approval or disbursement.
- A formal letter of agreement must be signed between the recipient and GPHSF.
- The recipient will share any/all research results or other information related to the funded project
- The recipient is required to provide qualitative and/or quantitative feedback within six (6) months of receipt of gift.
- When considering gifts, both parties must declare conflict of interest where one exists, or could be perceived to exist.
- Confirmation of goods and services received may be required prior to gift disbursements.
- Some form of significant recognition or acknowledgement of the gift is required.
- All media messages regarding the gift require pre-approval.

**APPLICATION GUIDELINES:** Applications for funding are received throughout the year and decisions are made on a quarterly basis. Note: Fiscal year commencing April 1st.

### **TERMS OF REFERENCE**

- Capital Equipment

Defined as equipment used to provide a service and regarded as a fixed asset.



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Meets all of the following conditions:

- Retains original shape and appearance
- Non expendable – repair rather than replace
- Will be used exclusively for the original purposed
- Stays within the intended original organization/location
- Cannot be transferred to individuals or other organizations
- Will not be re-sold
- May be required to provide proof that adequate budget exists for additional operating costs that would be required to support the ongoing use of the equipment. (Adequate money in the operating budget to be able to operate, service, supplies etc.)

## Education

In its broadest sense is any act or experience that has a formative effect on the mind, character or physical ability of an individual.

- **Note: Training/education requests must include a copy of course materials**
- Research

Original study or methodical investigation into a subject in order to reveal facts, to establish or revise a theory, or to develop a plan of action. Research should be conducted locally and have an impact in the Greater Peterborough area.

- Note: Any/all research results or other information related to the funded project will be shared with the Foundation.
- Community-Based Capital

Building-related capital expenses (non-private).